Cordova Recreation & Park District

Park Maintenance Worker I/II - Sports Fields/Sports Courts

SALARY	$24.59 - $34.52 Hourly $1,967.17 - $2,761.62 Biweekly $4,262.20 - $5,983.51 Monthly $51,146.38 - $71,802.17 Annually	**LOCATION**	Mather Sports Complex, CA
JOB TYPE	Full-time	**JOB NUMBER**	2026-00000628
DEPARTMENT	Park and Maintenance	**OPENING DATE**	11/01/2026
CLOSING DATE	11/29/2026 11:59 PM Pacific		

Description

Cordova Recreation & Park District (District) is seeking self-driven candidates to fill the Park Maintenance Worker I/II - Sports Fields/Sports Courts position with the assigned responsibility of preparation and maintenance of sports fields at Mather Sports Complex and sports fields/sports courts throughout the District. This position also performs a variety of skilled work in the maintenance and operation of Mather Sports Complex and throughout the District along with providing custodial duties.

Our ideal candidate has knowledge of various types of turf and prior experience with mowing, edging, striping, and grooming of multi-use sport fields.

This recruitment may include two classifications:

Park Maintenance Worker I wage range: $51,146.38-$65,277.19

Class Summary: Under general supervision of assigned supervisory staff, performs a variety of skilled and specialized work in the maintenance and operation of District parks and facilities; assists in the direction, supervision, and work of park maintenance activities; maintains and operates a variety of hand and power tools and equipment; and performs a variety of technical tasks relative to assigned areas of responsibility.

Park Maintenance Worker II wage range: $56,258.88-$71,802.17

Distinguishing Characteristics: This is the advanced journey level class in the Park Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including in the areas of aquatics maintenance, facilities maintenance, irrigation maintenance, playground maintenance, and the application of fertilizers and agricultural chemicals. Incumbents in this class typically lead lower-level staff in park maintenance and facilities operations. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

This is a full-time onsite position with a comprehensive benefits package that includes fully paid medical (base plans), dental, and vision for the employee and all eligible dependents. The District participates in the CalPERS Retirement System.

Typical Schedule: *Monday through Friday, 40 hours/week. Possibly on-call, weekends, and holidays as needed.*

Essential Functions

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

Park Maintenance Worker I:

- Prepare and maintain sports fields primarily at Mather Sports Complex and occasionally at rental sports fields throughout the District.
- Perform skilled, semi-skilled and manual labor in the maintenance and operation of Mather Sports Complex and sports fields in the District including in the areas of landscaping, irrigation, and other crafts as required; assists in planning, assigning, and coordinating the work of part-time and volunteer crews engaged in maintenance, construction and repair work.
- Perform general grounds cleaning; clean, sanitize, and restock restrooms; pick up and discard trash and litter; empty trash receptacles.
- Mow, trim, edge, fertilize, and water turf and other landscaped areas; prepare soil for planting; seed and resod lawn areas; perform weed control.
- Groom, sanitize, and repair synthetic sports fields.
- Plant, trim and prune trees and shrubs.
- Operate a variety of maintenance equipment including mowers, edgers, rototillers, weed eaters, hand and power tools, and related sports field equipment and maintenance machinery necessary in the performance of duties; perform preventative maintenance and light repairs on equipment.
- Perform routine inspections of District facilities and execution of required maintenance repair.
- Maintain a variety of written records and reports.
- Prepare a variety of athletic facilities for events.
- May assist higher level staff in specialized park and sports field maintenance duties including the areas of facilities maintenance, turf maintenance and repair, irrigation maintenance and playground maintenance.
- Work with Recreation Department to facilitate/prepare rentals.
- Perform related duties as required.

Park Maintenance Worker II: *In **addition** to performing the essential functions of the Park Maintenance Worker I, also performs:*

- Assists immediate supervisor in training full-time and/or part-time staff concerning the safe use of tools, equipment, agricultural chemicals and maintenance/landscape machinery.
- Plans, assigns, and coordinates the work of part-time and volunteer crews engaged in maintenance, construction, and repair work.
- Performs skilled, semi-skilled and manual labor in landscaping, irrigation, carpentry, electrical, horticulture, masonry, mechanical, painting, custodial pest control, and other crafts as required.
- Responsible for all aspects of sports fields daily field management (i.e. infield dirt conditioning, maintaining grass and infield edge.)
- Check condition of grounds, playing areas, seating areas; takes steps to correct unsatisfactory conditions or reports findings to supervisor.
- Installs, repairs, and adjusts sprinkler heads and repairs broken irrigation lines.
- Responsible for the routine inspection of District facilities and execution of required maintenance repair.
- Prepares and maintains written records and reports including inspection and incident related reports.
- Acts as Department representative to local residents, governmental agencies, community groups, private business, and others concerning questions, problems, concerns, and activities in the provision of park and facility operations.
- Assists with the responsibility of storing, handling, mixing, and applying various types of fertilizers and agricultural chemicals including pesticides and growth regulators. Keeps records of all chemical and fertilizer applications and effectively communicates to CRPD staff and the public areas that are to be treated and have been treated.

- Works with immediate supervisor to keep fertilizer and agricultural SDS (Safety Data Sheets) updated and within easy access in compliance with the Right-To-Know regulations.
- Under the guidance of the immediate supervisor, organizes, labels, and stores fertilizers and agricultural chemicals in accordance with federal, state, and local rules, laws, and regulations.
- Attends continuing education classes to maintain Qualified Applicator's Certificate or License.
- The Park Maintenance Worker II may also perform other nonessential duties as assigned.

Minimum Qualifications

Knowledge of: (Park Maintenance Worker I)

- Practices and procedures of sports fields and sports courts maintenance.
- Operations, services, and activities of a park maintenance program.
- Methods, techniques, materials and equipment used in the construction, maintenance and repair of District parks and facilities.
- Materials, methods, terminology, and tools used in the maintenance, repair, and construction of building structures and systems including those used in performing rough and finished carpentry, plumbing, electrical, remodeling, painting, and a variety of other craft work.
- Operational characteristics of tools and equipment used in assigned maintenance activities.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Principles and practices of propagating and maintaining trees, shrubs, flowers and turf.
- Basic irrigation system installation, maintenance and repair.
- Tools, techniques and procedures of tree trimming.
- Practices and procedures used in weed abatement.
- Occupational hazards and standard safety procedures.
- Basic mathematics.
- Principles of supervision.
- Basic principles and practices of record keeping.
- Pertinent federal, state, and local codes, laws, and regulations.

Knowledge of: (Park Maintenance Worker II: *In **addition** to the knowledge of the Park Maintenance Worker I)*

- Principles of lead supervision and training.
- Advanced methods, techniques, materials, and equipment used in the construction, maintenance, and repair of District parks and facilities.
- Materials, methods, terminology, and tools used in the maintenance, repair, and construction of building structures and systems including those used in performing rough and finished carpentry, plumbing, electrical, remodeling, painting, and a variety of other craft work.
- Operational characteristics of tools and equipment used in assigned maintenance activities.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Advanced principles and practices of propagating and maintaining trees, shrubs, flowers, and turf.
- Irrigation system installation, maintenance, and repair.
- Tools, techniques, and procedures of tree trimming.
- Practices and procedures used in weed abatement.
- Occupational hazards and standard safety procedures.
- Pesticide and herbicide application, laws, and methods.
- Inventory tracking and control.
- Basic report preparation.

Ability to: (Park Maintenance Worker I)

- Participate in performing semi-skilled and skilled park and/or facilities maintenance work.
- Safely and effectively operate a variety of maintenance tools and equipment related to area of assignment.
- Perform maintenance, repair and installation of facilities, office furniture and lighting fixtures.
- Plant, propagate and maintain trees, shrubs, flowers and turf.
- Perform manual labor.

- Maintain and repair irrigation systems and related components.
- Maintain accurate records and produce reports and documentation.
- Plan, organize, train, and direct the work of others.
- Work independently in the absence of supervision.
- Understand and follow oral and written instructions.
- Read, write and speak English at a level to satisfactorily perform the work.
- Respond to public inquiries and requests.
- Estimate necessary materials and equipment to complete assignments.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Drive a District work truck to perform assigned work throughout the District.

Ability to: (Park Maintenance Worker II: *In **addition** to the abilities of the Park Maintenance Worker I)*

- Plan, organize, train, schedule, direct, and evaluate the work of others.
- Oversee and participate in performing semi-skilled and skilled park and/or facilities maintenance work.
- Organize, coordinate, and assign tasks to meet project and maintenance deadlines.
- Follow instructions and properly apply herbicides and pesticides in accordance with the written procedures and legal mandates.
- Ensure adherence to safe work practices and procedures.
- Intermittently analyze problem equipment.
- Identify and locate equipment.
- Interpret work orders.
- Learn to operate a computer as necessary to perform job duties.
- Estimate necessary materials and equipment to complete assignments.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Utilize various forms and sizes of ladders, including but not limited to scissor/boom lifts reaching up to heights of approximately 80 feet.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*
Park Maintenance Worker I: Equivalent to the completion of the twelfth grade and one year of experience in the maintenance and repair of parks and facilities. Prior experience maintaining sports fields is preferred.
Park Maintenance Worker II: Equivalent to graduation from high school plus three (3) years of athletic field maintenance, natural and synthetic turf landscape maintenance including pruning, planting and plant care; two (2) years in identifying and treating pest and cultural problems within commercial landscaped areas or public park settings. Experience to include the operation and calibration of manufactured equipment dedicated solely to agricultural chemical and/or fertilizer application. Experience implementing IPM (Integrated Pest Management) practices is highly desired. Must obtain a Qualified Applicator's Certificate within six months of employment and maintain license during the course of employment.

License or Certificate:
Possession of valid Class C (basic, non-commercial) California driver's license with a clean driving record is required. Must provide a current copy of Department of Motor Vehicles (DMV) driving record prior to appointment of job.

Additional Requirements:
Applicants must be at least eighteen (18) years of age prior to appointment due to the hazards of the job, as defined by the Fair Labor Standards Act.
Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background checks.
Required to take and pass a physical examination and drug screening.

Supplemental Information

Physical Demands and Working Environment:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Work is performed in an indoor and outdoor environment with exposure to all types of weather and temperature conditions; some exposure to loud noise, dust, grease, smoke, fumes, chemicals, and gases; work at various locations throughout the District; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; regular interaction with District staff, general public and other organizations; occasionally deal with dissatisfied individuals.

Physical: Sufficient physical ability and mobility to work in an indoor and outdoor setting; to walk and stand for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull up to 50 pounds; to operate assigned equipment and vehicles; to make frequent decision-making and concentration; frequent public and coworker contact; and to verbally communicate to exchange information

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

NOTE: The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the needs of the department.

Pre-Hire Requirements: Before an employee is hired, they must successfully complete pre-employment requirements that may include, but are not limited to: fingerprinting and Department of Justice (DOJ) background check, a clear tuberculosis screening, pre-employment physical, pre-employment drug screening, reference check, DMV check, licensure/certification check, and proof of eligibility to work in the United States in accordance with Immigration and Reform Control Act of 1986.

How to Apply for this Position: An applicant must submit, during the application filing period, an online application and attach any supplemental information as required in the job announcement which may include submitting responses to a supplemental questionnaire. Online resumes and other unsolicited materials may be attached, but will not be considered in lieu of the required online application, unless otherwise specified in the job announcement. The District reserves the right to limit the number of online applications when necessary. Applicants are responsible for maintaining/updating their contact information through the online application system.

SELECTION PROCEDURES

Initial Selection Review: The Cordova Recreation & Park District reviews all initial application materials to identify qualified applicants. Applications will be screened against the criteria outlined in this job posting, the minimum qualifications, responses to the supplemental questions, and other needs of the position. The best qualified candidates will be invited to a series of panel interviews at a date that is to be determined.

Testing: Testing for this position or any other position may include, but is not limited to the following: written exam, practical exam, panel interview, physical ability test, etc. If a revision is made to a testing component during a recruitment process, the assigned recruiter will notify by email all affected applicants.

Americans with Disabilities Act (ADA) Accommodation: In accordance with the Americans with Disabilities Act, anyone who needs reasonable accommodation to complete a job application, pre-employment testing, or a job interview, please contact the assigned recruiter. Cordova Recreation & Park District is committed to the full inclusion of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations for the hiring process.

Withdrawing from Recruitment Process: Whenever an applicant chooses to withdraw from a recruitment process, they are required to submit an email notification to the assigned recruiter requesting a withdrawal from the process. The email to the recruiter must include the applicant's current phone number.

Questions: All questions regarding this position should be directed to the assigned recruiter.

NOTE: The provisions of this publication do not constitute an express or implied contract. Any provision in this publication may be modified or revoked without notice.

Equal Opportunity Employer: The Cordova Recreation & Park District is an Equal Employment Opportunity Employer.

Benefits

EMPLOYMENT CLASSIFICATION: Regular Full-Time, Non-Exempt

SALARY: Employees are eligible for merit increases from 1 to 5 salary steps after the first year of employment, and thereafter annually based on their work performance and until they reach the top of their step salary range.

SOCIAL SECURITY: Authority employees are covered by Social Security; therefore, they are required to contribute (6.2%)

MEDICARE: Employees hired after March 31, 1986, contribute 1.45% to Medicare.

RETIREMENT: Employees are enrolled in a defined benefit retirement program under the CalPERS Retirement System as follows:
*If hired prior to December 31, 2012, 2% at age 55 retirement formula, employee contributions 7% of compensation earnable.
*If hired after December 31, 2012, without reciprocity, 2% at age 62 retirement formula, employee contributions 8% of compensation earnable.

DEFERRED COMPENSATION: Employees in regular or limited-term positions may at their choice participate in the District's CalPERS 457 deferred compensation plan.

MEDICAL BENEFIT: Employees have a choice of Sutter, Western Health Advantage or Kaiser medical plans. The District contributes 100% toward employee and dependent medical premiums for a High Deductible Plan with a generous employer contribution toward a Health Savings Account (HSA) or a low Co-pay Plan with either carrier. Employees have the option to pay extra to enroll in a premium Co-Pay HMO plan or opt out and be paid 50% of the premium as taxable

wages if already insured.

DENTAL/VISION CARE: The District contributes 100% toward employee and dependent dental and vision premiums provided by Mutual of Omaha.

LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE: The District provides Term Life and AD&D equivalent to one year gross salary.

LONG TERM DISABILITY: The District contributes toward employee long term disability plan provided by Mutual of Omaha.

VACATION: Full-time eligible employees begin to earn paid vacation time according to the schedules set forth below. Vacation time begins to accrue beginning with the employee's first day of employment. However, employees will not be entitled to take paid vacation time until after six (6) months of employment with the District unless approved by the General Manager.

Years of Employment	Hours Per Month	Hours Bi-Weekly	Max Accrual of Hours
1 - 5 Years	8.0	3.69	192
6 - 10 Years	10.0	4.62	240
11 Years	10.7	4.92	256
12 Years	11.3	5.23	272
13 Years	12.0	5.54	288
14 Years	12.7	5.85	304
15 Years	13.3	6.15	320
After 15 Years	14.0	6.46	336

HOLIDAYS: All Regular Full Time employees of the District shall be entitled to the following eleven (11) fixed holidays with pay:

- New Year's Day, January 1st
- Martin Luther King Day, Third Monday in January
- President's Day, Third Monday in February
- Memorial Day, Last Monday in May
- Independence Day, July 4th
- Labor Day, First Monday in September
- Veteran's Day, November 11th
- Thanksgiving Day, Fourth Thursday in November
- The Friday following Thanksgiving Day, Fourth Friday in November
- Half day or four (4) hours on Christmas Eve, December 24th
- Christmas Day, December 25th
- Half day or four (4) hours on New Year's Eve, December 31st

In addition, all regular full-time employees shall be issued two (2) floating holidays per calendar year starting January 1st.

SICK LEAVE: Sick leave is earned at the rate of 3.69 hours per pay period (equivalent to eight hours per month), beginning with the first month of employment. All unused sick leave may be carried forward into ensuing years and become part of the current allowance. There is no limit to the amount of sick leave that can be accumulated. Sick leave cannot be used until earned.

UNIFORMS: Uniforms are provided to employees in designated positions.

Employer

Cordova Recreation & Park District

Address

11070 White Rock Road
Suite 130
Rancho Cordova, California, 95670

Phone
(916) 842-3300

Website
cordovarpd.gov

Park Maintenance Worker I/II - Sports Fields/Sports Courts Supplemental Questionnaire

*QUESTION 1

Briefly explain your motivation for applying for this position and the skills and abilities you possess that will benefit the Cordova Recreation & Park District.

*QUESTION 2

How many years of experience do you have in the maintenance and repair of sports fields and/or sports courts?

- ◯ No Experience
- ◯ Less Than 1 Year
- ◯ 1 to 2 Years
- ◯ 3 to 5 Years
- ◯ 6 to 10 Years
- ◯ 11 or More Years

*QUESTION 3

Describe your experience maintaining sports fields and/or sports courts.

*QUESTION 4

How many years of experience do you have in the maintenance and repair of parks and recreational facilities?

- ◯ No Experience
- ◯ Less Than 1 Year
- ◯ 1 to 2 Years
- ◯ 3 to 5 years
- ◯ 6 to 10 Years
- ◯ 11 or More Years

*QUESTION 5

This position requires the ability to drive District vehicles throughout the course of work. Do you currently possess a valid Class C (basic, noncommercial vehicle) California Driver's License?

- ◯ Yes
- ◯ No

*QUESTION 6

After reviewing the job description, are you able to perform all of the essential functions of the job with or without accommodation?

- ◯ Yes
- ◯ No

* Required Question