

CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS



BOARD OFFICERS

President, Rick Sloan
President-Elect, Dennis Waespi
Past-President, Mark Johnson
Secretary, Michelle Lacy
Chief Financial Officer, Al McGreehan

DIRECTORS

Mr. David Furst
Mr. Nick Schouten
Mr. Brian Danzl
Mr. Michael Seaman
Mr. Stephen Fraher
Mr. Dean Wetter

EXECUTIVE DIRECTOR

Mr. Matthew Duarte

GENERAL MEMBERSHIP MEETING

Thursday, May 28, 2020
9:00 a.m.

Via Zoom Videoconference

Agenda
General Membership Meeting
May 28, 2020



1. **CALL TO ORDER** (*President Sloan*)
 - A. Introduction of 2019-2020 CARPD Board of Directors
2. **ATTENDANCE** (*Secretary Lacy*)
 - A. Establish Quorum
3. **AGENDA MODIFICATIONS/APPROVAL** (*President Sloan*)
4. **MINUTES** (*Secretary Lacy*)
 - A. May 23, 2019 – General Membership Meeting

5. **PUBLIC COMMENTS**

This time is reserved for members of the public to address the Board relative to matters of CARPD not on the agenda. No action may be taken on non-agenda items unless authorized by law.

6. **NEW BUSINESS**

A. 2020 CARPD Board of Directors Election

- Review of Election Procedures & Qualified Candidates
 - Executive Director Duarte shall review the CARPD Election Procedures as established per CARPD Bylaws and identify the qualified candidates.
- Call for Nominations from the Floor
 - Pursuant to CARPD Bylaws, President Sloan shall call for any nominations from the floor for any qualified candidates for the 2020 CARPD Board of Directors Election.
- Close of Nominations
 - President Sloan shall close the nominations period and establish the official CARPD Board of Directors Ballot for 2020.
- Candidate Statements
 - President-Elect
 - Chief Financial Officer
 - Director At Large
 - Administrator

Agenda
General Membership Meeting
May 28, 2020



➤ Election

- The General Membership shall cast their votes in the 2020 CARPD of Directors Election.

7. COMMITTEE REPORTS

A. Finance Committee (*Chair McGreehan*)

- Review CARPD Financial Statements

B. Conference Committee (*Chair Sloan & Executive Director Duarte*)

- Preview of Schedule of Events for Virtual Event
- Acknowledgment of Sponsors

C. Membership Committee (*Chair Schouten & Executive Director Duarte*)

- Introduction of New Members

D. Legislative Standing Committee/Legislative Advocacy Committee (*Russ Noack, Public Policy Advocates & Executive Director Duarte*)

- Summary of Committee Activities & Advocacy Efforts

8. CAPRI REPORT (*Executive Director Duarte*)

A. Introduction of CAPRI Board of Directors

B. CAPRI Overview

9. PRESIDENT'S REPORT (*President Sloan*)

A. Announcement of Election Results

- President Sloan shall announce the results of the 2020 CARPD Board of Directors Election.

10. ADJOURNMENT

**CARPD
GENERAL MEMBERSHIP MEETING**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON Thursday, May 23, 2019**

Lake Tahoe Resort and Hotel, South Lake Tahoe CA

A General Membership Meeting was held on Thursday, May 23, 2019 at the Lake Tahoe Resort and Hotel, South Lake Tahoe, California at 9:00 a.m.

DISTRICTS PRESENT: Almanor Recreation and Park District
Arcade Creek Recreation and Park District
Arden Park Recreation & Park District
Auburn Area Recreation and Park District
Bear Mountain Recreation and Park District
Bear River Recreation & Park District
Beaumont-Cherry Valley Recreation and Park District
Carmichael Recreation and Park District
Central Plumas Recreation & Park District
Conejo Recreation and Park District
Cordova Recreation and Park District
Desert Recreation District
Dunsmuir Recreation and Park District
Durham Recreation and Park District
East Bay Regional Park District
Fair Oaks Recreation and Park District
Fulton-El Camino Recreation and Park District
Hayward Area Recreation and Park District
Hesperia Recreation and Park District
Isla Vista Recreation & Park District
Jurupa Area Recreation and Park District
La Selva Beach Recreation District
Livermore Area Recreation and Park District
Mission Oaks Recreation and Park District
Mendocino Coast Recreation and Park District
Mount Shasta Recreation and Park District
North County Recreation & Park District
North Highlands Recreation & Park District
North of the River Recreation & Park District
Orangevale Recreation and Park District
Paradise Recreation and Park District
Pleasant Hill Recreation & Park District
Rancho Simi Recreation and Park District
Rim of the World Recreation and Park District
Rio Linda Elverta Recreation and Park District
Valley-Wide Recreation and Park District
Wasco Recreation and Park District

OTHERS PRESENT: None

1. CALL TO ORDER

The May 23, 2019 General Membership Meeting was called to order at 9:05 a.m. by CARPD Executive Director Matthew Duarte. The CARPD Board of Directors and Scholarship recipients were introduced.

2. ATTENDANCE

Secretary Maryalice Faltings took roll and noted that 37 out of the 65 Districts were represented at the meeting and noted that there was a quorum.

3. AGENDA MODIFICATIONS/APPROVAL

There were no modifications to the agenda.

4. APPROVAL OF MINUTES

President Mark Johnson with Rancho Simi Recreation and Park District made a motion to approve minutes from the May 31, 2018 General Membership Meeting.

Mark Johnson with Rancho Simi Recreation and Park District made a motion to approve the May 31, 2018 meeting minutes. This motion was seconded by Director Lindsay Woods with Hesperia Recreation and Park District.

Ayes: All Membership in attendance.

Noes: None.

Abstentions: None.

5. PUBLIC COMMENTS

There were no public comments to report.

6. NEW BUSINESS**A. 2019 CARPD Board of Directors Election**

Executive Director Matthew Duarte gave a brief history and overview of the CARPD Bylaws and rules regarding the Board of Director's election process. Pursuant to the CARPD bylaws, a call for nominations from the floor was given to where the following qualified candidates were added to the ballot running for the position of Director-At-Large (Odd Year):

- Director Michael Seaman, Fulton-El Camino Recreation and Park District
- Director Brian Danzl, Cordova Recreation and Park District

Ayes: All Membership in attendance

Noes: None

Abstentions: None

Each candidate was given the opportunity to make their statements to the Membership and thereafter each District casted their vote.

7. COMMITTEE REPORTS**A. Finance Committee**

Chief Financial Officer Al McGreehan reviewed the 2018/2019 financial statements and noted that CARPD is in very good shape and well within the budget.

Lindsay Woods with Hesperia Recreation and Park District made a motion to approve the 2018/2019 Financial Statements. This motion was seconded by Nick Schouten with Valley-Wide Recreation and Park District.

Ayes: All Membership in attendance

Noes: None

Abstentions: None

B. Conference Committee

Executive Director Matthew Duarte and Chair Rick Sloan gave a preview of Conference events and acknowledged the Sponsor's for all their support of the CARPD organization.

C. Awards Committee

Chair Maryalice Faltings gave a preview of the Awards of Distinction Banquet honoring the people, places, and programs throughout the CARPD Membership. The Scholarship awards recipients were introduced and welcomed to the conference.

D. Legislative Standing Committee/Legislative Advocacy Committee

Kevin Kalman thanked Mike Grace, Russ Noack and Kriss Gross for keeping the Legislative Committee up to date. A summary of Legislative committee activities throughout the year were shared giving special highlight to Legislative Days and Special District Week which will coincide with CSDA's Annual Conference in the fall.

8. CAPRI REPORT

Executive Director Matthew Duarte introduced and presented the following items:

- Introduction of CAPRI Board of Directors
- Introduction of CAPRI Staff
- CAPRI Safety Awards

9. PRESIDENT'S REPORT

President Johnson announced the results of the 2019 CARPD Board of Directors Election. The results of the election are as follows:

- President-Elect: Dennis Waespi, East Bay Regional Park District
- Secretary: Michelle Lacy, Pleasant Hill Recreation and Park District
- Director at Large (Odd Year): Michael Seaman, Fulton El-Camino Recreation and Park District
- Director at Large (Odd Year): Brian Danzl, Cordova Recr and Park District
- Administrator: Lindsay Woods, Hesperia Recreation and Park District

10. ADJOURNMENT

The meeting adjourned at 10:12 a.m.

California Association of Recreation and Park Districts
Statement of Net Position
As of April 30, 2020 and April 30, 2019

	Apr 30, 20	Apr 30, 19
ASSETS		
Current Assets		
Checking/Savings		
Umpqua Checking Account	81,198.05	0.00
Umpqua Savings Account	25,057.62	0.00
Wells Fargo Checking - New	0.00	83,611.89
Wells Fargo Savings - New	0.00	25,019.45
Total Checking/Savings	106,255.67	108,631.34
 Accounts Receivable		
Accounts Receivable	0.00	1,640.00
Total Accounts Receivable	0.00	1,640.00
 Other Current Assets		
Prepaid Expenses	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	106,255.67	110,271.34
Total Assets	106,255.67	110,271.34
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	0.00	0.00
Due to CAPRI	5.00	0.00
Total Current Liabilities	5.00	0.00
Total Liabilities	5.00	0.00
NET POSITION		
Unreserved Funds	34,813.29	46,812.40
Reserved - Legislative Fund	21,372.55	21,372.55
Reserved - General	10,000.00	10,000.00
Net Income	40,064.83	32,086.39
Total Net Position	106,255.67	110,271.34

California Association of Recreation and Park Districts
Statement of Revenue, Expenses, and Change in Net Position
For Two Months and Year To Date Ended April 30, 2020 and April 30, 2019

	<u>Mar - Apr 20</u>	<u>Jul - Apr 20</u>	<u>Jul - Apr 19</u>
Income			
Membership Dues	\$ 1,450.00	\$ 116,850.00	\$ 113,400.00
Conference Income			
Conference Banquet & Lunch	275.00	400.00	800.00
Conference Registration Fees	6,221.00	11,101.00	17,955.00
Conference Scholarships	0.00	0.00	795.00
Conference Sponsorship	1,500.00	28,000.00	26,755.00
Raffle	0.00	0.00	0.00
Conference Income - Other	-	-	-
Total Conference Income	<u>7,996.00</u>	<u>39,501.00</u>	<u>46,305.00</u>
Interest Income	5.59	48.54	56.71
Miscellaneous Income	-	-	-
Total Income	<u>9,451.59</u>	<u>156,399.54</u>	<u>159,761.71</u>
Expense			
Accounting & Legal	1,031.69	4,935.71	-
Bank Service Charges	-	11.59	806.59
Board Expenses			
Board Member Travel	-	2,174.12	4,948.46
Board Strategic Planning	-	-	-
General/Misc. Board Expenses	-	-	-
Meeting Rooms/Meals	-	864.42	722.64
Miscellaneous	-	-	-
Storage	-	400.00	-
Total Board Expenses	<u>-</u>	<u>3,438.54</u>	<u>5,671.10</u>
Conference Expenses			
Awards	-	-	1,563.81
CC Processing Fee	164.88	591.24	-
Materials & Supplies	900.04	900.04	-
Meeting Facilities & Meals	-	-	26,084.05
Sponsors Reception	-	2,300.00	-
Speaker/Guests	-	2,000.00	-
Total Conference Expenses	<u>1,064.92</u>	<u>5,791.28</u>	<u>27,647.86</u>
Legislative			
Legislative Advocate	8,125.00	32,625.04	25,049.77
Misc. Legislative	-	-	-
Total Legislative	<u>8,125.00</u>	<u>32,625.04</u>	<u>25,049.77</u>
Profession Services			
Executive Director	17,001.25	68,005.00	67,000.00
Executive Director Travel	-	27.55	-
Webpage	-	-	1,500.00
Total Profession Services	<u>17,001.25</u>	<u>68,032.55</u>	<u>68,500.00</u>
Publicity & Promotion	-	1,500.00	-
Total Expense	<u>\$ 27,222.86</u>	<u>\$ 116,334.71</u>	<u>\$ 127,675.32</u>
Net Revenue Over Expenses	<u>(17,771.27)</u>	<u>40,064.83</u>	<u>\$ 32,086.39</u>
Net Position, Beginning		\$ 66,190.84	\$ 78,184.95
Net Position, Ending		<u>\$ 106,255.67</u>	<u>\$ 110,271.34</u>

California Association for Recreation and Park Districts
Statement of Revenues and Expenses Budget to Actual
July 2019 through April 2020

	Jul '19 - Apr '20	Budget	\$ Over Budget	% of Budget
Operating Revenue				
Membership Dues	116,850.00	113,400.00	3,450.00	103.0%
Interest Income	48.54	100.00	(51.46)	48.5%
Miscellaneous Revenue	-	-	-	0.0%
Total Revenue	116,898.54	113,500.00	3,398.54	151.6%
Operating Expenses				
Bank Service Charges	11.59	-	11.59	100.0%
Board Expenses				
Board Member Travel	2,174.12	5,900.00	(3,725.88)	36.8%
General/Misc. Board Expenses	-	-	-	0.0%
Meeting Rooms/Meals	864.42	1,750.00	(885.58)	49.4%
Storage	400.00	400.00	-	100.0%
Total Board Expenses	3,438.54	8,050.00	(4,611.46)	42.7%
Legislative				
Legislative Advocate	32,625.04	32,500.00	125.04	100.4%
Misc. Legislative	-	400.00	(400.00)	0.0%
Total Legislative	32,625.04	32,900.00	(274.96)	99.2%
Profession Services				
Executive Director	68,005.00	68,005.00	-	100.0%
Executive Director Travel	27.55	-	27.55	-
Accounting & Legal	4,935.71	2,500.00	2,435.71	197.4%
Contingencies/Temp	-	2,000.00	(2,000.00)	0.0%
Web Page	-	45.00	(45.00)	0.0%
Total Profession Services	72,968.26	72,550.00	390.71	297.4%
Publicity & Promotion	1,500.00	-	1,500.00	100.0%
Total Expenses	110,543.43	113,500.00	(2,984.12)	639.3%
Operating Revenue Over Expenses	\$ 6,355.11	\$ -	\$ 6,382.66	-487.7%
Conference Income				
Registration Fees	11,101.00	19,000.00	(7,899.00)	58.4%
Sponsorship	28,000.00	27,000.00	1,000.00	103.7%
Guests	-	1,000.00	(1,000.00)	0.0%
Raffle	-	2,000.00	(2,000.00)	0.0%
Other Income	400.00	-	400.00	100.0%
Total Conference Income	39,501.00	49,000.00	(9,499.00)	80.6%
From Reserves	-	3,000.00	(3,000.00)	0.0%
Miscellaneous Revenue	-	-	-	0.0%
Total Revenue	39,501.00	52,000.00	(12,499.00)	342.7%
Conference Expenses				
Awards	-	1,500.00	(1,500.00)	0.0%
CC Processing Fee	591.24	1,000.00	(408.76)	59.1%
Scholarships	-	2,000.00	(2,000.00)	0.0%
Materials & Supplies	900.04	2,000.00	(1,099.96)	45.0%
Meeting Facilities & Meals	-	18,500.00	(18,500.00)	0.0%
President's Reception	-	2,000.00	(2,000.00)	0.0%
Sponsor's Reception	2,300.00	11,000.00	(8,700.00)	20.9%
Awards Banquet	-	9,000.00	(9,000.00)	0.0%
Speaker/Guests	2,000.00	5,000.00	(3,000.00)	40.0%

**California Association for Recreation and Park Districts
Statement of Revenues and Expenses Budget to Actual
July 2019 through April 2020**

	Jul '19 - Apr '20	Budget	\$ Over Budget	% of Budget
Total Conference Expenses	5,791.28	52,000.00	(46,208.72)	11.1%
Total Expense	5,791.28	52,000.00	(46,208.72)	165.0%
Conference Revenue Over Expenses	\$ 33,709.72	\$ -	\$ 33,709.72	177.7%
Net Revenues Over Expenses	\$ 40,064.83	\$ -	\$ 40,092.38	-310.0%



2020 CARPD BOARD OF DIRECTORS ELECTION BALLOT
May 28, 2020

President – Elect

_____ Nick Schouten, Valley-Wide Recreation & Park District

Chief Financial Officer

_____ Al McGreehan, Paradise Recreation & Park District

Director at Large (Even Year)- Two Board Member Positions to be Elected (*Select Two*)

_____ David Furst, Livermore Area Recreation and Park District
_____ Mark Johnson, Rancho Simi Recreation and Park District
_____ Doug Nickles, Conejo Recreation and Park District

Administrator Representative (Even Year)

_____ Stephen Fraher, Arcade Creek Recreation and Park District

NAME: _____

TITLE: _____

DISTRICT: _____

(One Ballot per Member District)