

City of Oklahoma City, OK

Assistant Director of Parks & Recreation

Annual salary is dependent upon the qualifications and experience of the selected candidate.

The city provides an excellent benefits package.

Application deadline: Friday, December 31, 2021.

The City of Oklahoma City serves approximately 681,054 residents in a four (4) county, 621 square mile area. Twenty-two (22) City departments provide a wide array of municipal services and programs. Additionally, municipal trusts play a significant role in the operations of major facilities and services.

The city is recruiting for an Assistant Director of Parks and Recreation that will assist the Parks and Recreation Director in directing and coordinating the department's mission of providing cultural, social, and recreational experiences to the Oklahoma City community so they can have the opportunity to cultivate wellness and enjoy a healthy lifestyle.

The Parks and Recreation Department is comprised of approximately 165 full-time employees, has an annual operating budget of \$36,052,47 and is organized into five divisions: Administration; Grounds Management; Natural Resources; Public-Private Partnerships; and Recreation, Health and Wellness. The department manages and oversees over 170 parks, 90 miles of multi-use trails, thirteen community centers, two family aquatic centers, two community pools, a state sanctioned soccer club, a fish hatchery, two botanical gardens, and a nature park.

The ideal candidate is a visionary leader, creative thinker, problem-solver, partnership builder, and someone who possesses exceptional analytical, organizational, interpersonal and communication skills. It is preferred that candidates also have experience in fleet and facility maintenance, contract and purchasing, and applying for and managing grants, as well as experience in union/management relations.

Candidates shall have a Bachelor's degree in Public Administration, Parks and Recreation, Business, Finance, or a related field. Minimum of five (5) years'

experience in public sector management of parks, public events, performing arts and/or recreational services with an organization of similar size or complexity as the City of Oklahoma City. Certified Parks and Recreation Professional (CPRP) credentials are a plus!

To be considered, please submit your materials to: <https://www.cpshr.us/recruitment/1911>

For additional information, please contact:

Kylie Wilson
CPS HR Consulting
916-471-3325

To view an online brochure for this position visit: <https://www.cpshr.us/recruitment-solutions/executive-search>

City of Oklahoma City website: <https://www.okc.gov>



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The City of Oklahoma City is an equal opportunity employer.