



## Job Announcement Parks Maintenance Supervisor

### **SALARY RANGE:**

The starting salary range is \$65,412 to \$79,524 annually (with a possible salary study increase in September). This is a full-time non-exempt position.

The full-time benefits package includes:

Vacation, sick and holidays

Medical/dental/vision

SCERS - Retirement

Group Life Insurance

Social Security

### **GENERAL SUMMARY:**

The Park Maintenance Supervisor is responsible for the day-to-day operations of an assigned area in the Parks Division. This includes the ability to plan, organize, coordinate, assign, supervise and perform a wide variety of skilled landscape, maintenance, repair and construction work required to develop and maintain parks, buildings, and recreation facilities. Responds to request, complaints and inquiries received from the general public; conducts daily inspections of parks, buildings, playgrounds and other recreation facilities to identify maintenance and repair needs and potential health and safety hazards; provides worker safety and technical training; establishes and maintains a safe work environment; and performs special projects as assigned and related work as required.

### **EXPERIENCE AND QUALIFICATIONS:**

- Completion of formal education or specialized training in landscape, parks building and facility planning, development, construction and maintenance.
- A minimum of 2 years of increasingly responsible experience performing landscaping and grounds maintenance duties, including on year of experience in public swimming pool maintenance if assigned to maintain District pools.
- Current California pesticide applicator's certificate preferred. Specialized training in parks construction, maintenance and repair is desirable.
- Knowledge of:
  - Principles and practices of effective supervision and training
  - Safety practices related to landscape, grounds and facility construction, repair and maintenance work
  - Modern methods, techniques, materials and safe operation of equipment used for landscaping and grounds and building maintenance and repair
  - Plant pests and diseases, and methods of control and eradication
  - Methods, techniques and tools and operating characteristics of mechanical equipment used in the construction and maintenance of parks, buildings, and recreational facilities
  - Basic construction and repair methods, including carpentry, plumbing, painting, welding, cement work

- Water line and irrigation system installation, maintenance and repair
- Good public relations etiquette
- Ability to:
  - Effectively lead several crews of park maintenance and seasonal staff
  - Plan, schedule, assign, train, direct, motivate, and evaluate the work of subordinate park maintenance and seasonal staff
  - Read and interpret building plans, specifications, schematic diagrams and blueprints
  - Determine time, personnel and material needs for maintenance and repair projects
  - Identify and determine potential hazards and initiate appropriate corrective action
  - Safely and skillfully operate hand tools, mechanical equipment, power tools and equipment required to complete work assignments
  - Perform semi-skilled and skilled maintenance, construction and repair work
  - Perform skilled landscape maintenance, including tree trimming, and sprinkler system installation and repair work
  - Mix and apply herbicides, insecticides and fungicides
  - Prepare and maintain basic reports and records
  - Read and write at a level necessary for successful job performance
  - Establish and maintain effective working relationships with co-workers, the general public, and those contacted during the course of work
  - Perform essential duties of the job without causing harm to self or others
- Must have a valid Class A California Driver's License and driving record must comply with District driving standards.
- Depending upon assignment, may be required to obtain with District sponsorship special licenses or certificates such as: a valid California Pest Control Applicators Certificate (Category B); a Certified Pool or Aquatics Facility Operator license; Confined Space and/or Blackflow Tester Certificate
- Must be willing to work outdoors in all weather conditions, including nights, weekends, or holidays.

**Application Deadline:**

Applications are due **September 16, 2021**. If interested, please submit an application and resume through the District Website:

<https://sunriseparks.workbrightats.com/jobs/>