

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON March 21, 2018 at 10:30am**

A Board of Directors meeting was held on March 21, 2018 at 10:30 a.m. at the CAPRI/CARPD Offices in Citrus Heights, CA.

MEMBERS PRESENT: President, Mike Limbaugh, Hesperia
President-Elect Gene Hostetler, Rancho Simi
Secretary, Maryalice Faltings, Livermore Area
Chief Financial Officer, Al McGreehan, Paradise
David Furst, Livermore Area
Rick Sloan, Cordova
Lindsay Woods, Hesperia
Mark Johnson, Rancho Simi
Stephen Fraher, Arcade Creek

MEMBERS ABSENT: Past President, Joe Gibson, Conejo
Rudy Gutierrez, Desert

OTHERS PRESENT: Executive Director, Patrick Cabulagan
Risk Manager, Rick Richards
Administrative Assistant, Carlee Ethridge

1. CALL TO ORDER

The January 17, 2018 Board of Directors meeting was called to order at 10:28 a.m. by CARPD Board President Mike Limbaugh.

2. ATTENDANCE

Secretary Maryalice Faltings took roll and noted that Past President Joe Gibson and Rudy Gutierrez were absent.

3. AGENDA MODIFICATIONS/APPROVAL

There were no modifications to the agenda

Mark Johnson made a motion to approve the agenda with no changes. The motion was seconded by President-Elect Gene Hostetler.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler.

Noes: None.

Abstentions: None.

4. PRESIDENT'S REPORT

President Mike Limbaugh shared that there have been a number of Committee meeting's taking place since the last Board Meeting.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

There were no updates or changes to be made.

6. MINUTES

The Board of Directors reviewed the minutes for January 18, 2018 and found two changes to be made to the minutes.

President-Elect Gene Hostetler made a motion to approve the January 18, 2018 minutes as amended. The motion was seconded by Lindsay Woods.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler.

Noes: None.

7. CORRESPONDENCE

Nothing to report.

8. PUBLIC COMMENTS

Nothing to report.

9. FINANCIAL REPORT

Chief Financial Officer Al McGreehan deferred to Executive Director, Patrick Cabulagan to update the Board on the financial statements for February 2018.

Mark Johnson made a motion to accept and approve the financial report as presented. The motion was seconded by Secretary, Maryalice Faltings.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler.

Noes: None.

10. COMMITTEE REPORTS/MEETINGS**A. Nominations Committee**

The nominations Committee met on Monday March 19, 2018 at 1:30pm via teleconference. Those in attendance were Mike Limbaugh, Mark Johnson and staff. The 2018 Slate of Officers were discussed including: President Elect, CFO, Even Year Board of Directors and the Even Year Administrator.

B. Finance Committee

Nothing to report.

C. Conference Committee

Nothing to report.

D. Legislative

On February 7, 2017, Rick Richards attended a meeting of the Prop 68 Campaign Coalition for the California Clean Water, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (AB18). During the teleconference of February 28, 2018, CAPRI (Rick Richards) was asked to be on the Prop 68 Campaign Coalition Board to represent CARPD. The Coalition has received several endorsements from our member districts. CARPD has shown its support of passing Proposition 68 by contributing \$3,000 to the cause.

E. Awards

The Awards Committee will meet at lunch today to finalize the results of the 2018 Scholarship recipients and bring the results back to the Board. The Awards Committee recommended awarding 3 Scholarships this year. The Committee also received the 2018 Awards of Distinction packets for review. Full scholarship recipients for the 2018 CARPD Conference include: Brian Wilson, Durham Recreation and Park District; Mike Aho, Fair Oaks Recreation and Park District; and Mike Heller, Rio Linda Elverta Recreation and Park District.

President Mike Limbaugh made a motion to accept the recommendation to award 3 Scholarships for the 2018 CARPD Conference. The award recipients were Brian Wilson of Durham Recreation and Park District, Mike Aho of Fair Oaks Recreation and Park District and Mike Heller of Rio Linda Elverta Recreation and Park District. The motion was seconded by President Elect Gene Hostetler. Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler. Noes: None.

F. Bylaws

The Bylaws were sent to the Board for review and edits and the updated changes have been made. This will be discussed in greater detail below.

G. CAPRI

Nothing to report.

11. OLD BUSINESS**A. State Budget**

The proposed budget will be revised in May 2018.

B. Legislative Outreach

Nothing to report.

C. Executive Director 2018 Goals/Objectives

At the last Board of Directors meeting, the Board approved the Executive Directors 2018 Goals/Objectives. The Board asked that we keep this item on the agenda to see how we are progressing on the goals/objectives. The Board reviewed the status of the Executive Directors goals and objectives.

D. CARPD Checking/Saving Accounts Update

Staff updated the Board on the closing of the LAIF account and the Wells Fargo Advisory Account. The letter to LAIF asking LAIF to close our investment account has been sent. We will wait to close the Wells Fargo Advisory account once the fraudulent transactions are deposited back into our account. One of the three fraudulent transactions on our Wells Fargo Advisory account has been deposited back into our account. Two fraudulent transactions are still outstanding, so the Advisory account has not been closed as of this writing.

E. Possible Bylaw Revisions

The Board directed staff to draft a letter of the proposed Bylaw revisions to be sent to the Membership for review before the May meeting. This letter will be sent to the Bylaws Policy Committee for approval before being sent to the Membership.

Mark Johnson made a motion to accept and approve the revised Bylaws as presented. The motion was seconded by President Elect Gene Hostetler.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler.

Noes: None.

Recess was taken at 12:02pm for lunch and for the Awards Committee to meet. The meeting resumed at 12:30pm.

F. CARPD 2018 Conference

The Awards Committee recommended 3 Scholarship's be awarded this year to the following; Brian Wilson Durham Recreation and Park District, Mike Aho Fair Oaks Recreation and Park District, and Mike Heller Rio Linda Elverta Recreation and Park District.

President Mike Limbaugh made a motion to accept and award 3 Scholarships for the 2018 Spring CARPD Conference. The motion was seconded by President Elect Gene Hostetler.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Al McGreehan, Mike Limbaugh, Lindsay Woods, David Furst, and Gene Hostetler.

Noes: None.

The moderators for the Conference were decided on and are as follows: Board of Directors Roundtable - Maryalice Faltings and David Furst; General Managers Roundtable - Lindsay Woods and Steve Fraher; Keynote Speaker Mike Madrid, Lunch Speaker's Russ Noack, Eduardo Garcia along with introducing the entertainment on Thursday's Sponsor Reception - Mike Limbaugh; Tim Mahoney - Pat Cabulagan; Tim Seufert - Al McGreehan; Bob May Session 1 - Maryalice Faltings; Carolee Kilduff and Serena Sanders - Mark Johnson; Bob May Session 2 - Lindsay Woods; Sean De Burgh - Steve Fraher; Kristine Kwong - David Furst; and Sloane Dell Orto - Rick Sloan.

G. On Demand Board Training – Brent Ives

The information Brent provided was discussed. The Board would like to see a video of what would potentially be offered to our Members. Secondly, the Board wants to get an idea of what the interest level would be from our Membership.

12. NEW BUSINESS

A. CARPD/CAPRI Executive Director Service Contract

The current CARPD/CAPRI Executive Director Services Contract expires June 30, 2018. Executive Director Pat Cabulagan recommended to have the Executive Committee of CARPD work with CAPRI to finalize the contract and report back at the next Board meeting.

B. CAPRI Board of Directors Position – Tim Barry's Retirement

Tim Barry resigned from the CAPRI Board of Directors effective July 5, 2018. CARPD will send letters to the membership soliciting interest in serving on the CAPRI Board of Directors as the CARPD representative to see if there are interested individuals. The position is a three-year term. The Board will appoint someone at the May Board of Directors meeting.

C. 2018 CARPD Slate of Officers

The Nominations Committee met on Monday, March 19, 2018 to discuss the 2018 Slate of Officers. President Elect Gene Hostetler announced to the Board he will be moving to Georgia therefore the President position for next year is available. The 2018 Slate of Officers are as follows: President, Mark Johnson; President Elect, Rick Sloan; CFO, Al McGreehan; Directors, David Furst and one vacant position; and Administrator, Stephen Fraher. Staff will send a letter to the membership outlining the 2018 Slate of Officers and letting the District's know the nominations process for anyone interested in serving on the Board.

D. Prop 68 Update

Proposition 68 was discussed further. Risk Manager Rick Richards is in the process of accumulating information as to what can and cannot be sent out by the Member Districts regarding Prop 68. As of this writing, there is no opposition to the passing of the bill.

13. CARPD CALENDAR OF EVENTS

Nothing to report.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to report.

15. BUSINESS ITEMS FOR NEXT MEETING

Nothing to report.

16. CLOSING COMMENTS

There are no closing comments.

13. ADJOURNMENT

The meeting adjourned at 12:34 p.m.

NOTICES:

The next CARPD Board of Directors meeting is scheduled for May 30, 2018 at 3:00pm in South Lake Tahoe at the South Lake Tahoe Resort and Hotel.