

East Bay Regional Park District  
Oakland, California

## **Assistant General Manager - Operations**

**Annual salary range: \$208,582 to \$266,198 DOE DOQ**

**Final filing date: Monday, November 14, 2022.**

The East Bay Regional Park District (EBRPD) contains 73 parks, 55 miles of San Francisco and Delta shorelines, 1,330 miles of park trails, and a regional green trail transportation network of 250 miles of paved trails all within its 125,000 acres, making it the largest regional Park District in the United States. The EBRPD has a diverse portfolio of parks, from shorelines, lakes, mountains, forests, wilderness areas, swim facilities, golf courses, and cultural sites. These parks reach across two counties, which include 33 urban cities.

The East Bay Regional Park District Operations Division is based out of Park District headquarters in Oakland California. The Assistant General Manager for Operations reports to the General Manager and is responsible for overseeing approximately 500 full-time equivalent (FTE) employees and \$105 million Operating and Capital Budget as well as all functions related to park operations, interpretive and recreational services, facility and infrastructure maintenance, fleet procurement and maintenance, facility and program reservation systems, special event permitting and concession lease agreements.

The Operations Division manages these duties through four distinct units. The Park Operations unit is responsible for maintaining the majority of the District's parks, open spaces and recreational facility in the field. The Interpretive and Recreation unit is responsible for providing interpretive and recreational services and programs to connect the community with the District's cultural and natural resources. The Maintenance and Skilled Trades unit maintains and makes upgrades to the District's roads, trails, equipment, buildings and utilities year-round. The Business Services unit provides the necessary link between the District's concessions, special use agreements, communication site leases, contracts for services, residence agreements, and Park Operations and Finance divisions.

Bachelor's degree from an accredited college or university in parks management,

park and recreation administration, business or public administration, forestry, landscape architecture, or closely related field; and eight (8) years of experience in park management, three of which must have been at the senior management level. A Master's degree in parks management or a closely related field may be accepted as an equivalent to a maximum of three of the required eight years of experience. The District will consider an equivalent combination of education and experience.

To view additional qualifications and submit your resume, cover letter, and a list of six work-related references (who will not be contacted without prior notice) please go to our website: <https://www.cpshr.us/recruitment/2095>

For additional information about this position, please contact:

Kylie Wilson  
**CPS HR Consulting**  
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To view an online brochure for this position  
visit: <http://online.flipbuilder.com/kper/rumk>  
East Bay Regional Park District website: [www.ebparks.org](http://www.ebparks.org)



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Regional Park District

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